
SUPERVISORS & MENTORS TERMS AGREEMENT

I hereby confirm that I have received and read the official SUPERVISORS AND MENTORS HANDBOOK from EQ2HOMES which details my expected roles and responsibilities, the key project resources and where to find them, reporting and feedback channels.

I also confirm that I have read and understood the accountability and consequence application terms which are hereby re-stated:

- Supervisors must update their tasks, progress, and challenges on the ClickUp channel as a standard procedure. This will help us track what is happening with the projects across the board. Any supervisor who defaults on this will be fined at the discretion of the CEO.
- Mentors who fail to update their weekly reports within 24 hours of the sessions will be fined N5,000 each week they default. This fine will be deducted from their allowance.
- Supervisors who fail to update their weekly reports within 24 hours of the sessions will be fined N10,000 each week they default. This fine will be deducted from their allowance.
- Mr. Chimezie will be responsible for checking the reports' status and reporting to the CEO. If he fails to send a report to the CEO within 24 hours of its due time, he will be fined the equivalence of N10,000, which will be deducted from his salary.
- Everyone who sends their report within 3 hours of their session becomes eligible to enter a raffle draw where the CEO picks a lucky winner who gets an additional N5,000.

Terms Agreement:

I confirm that I fully understand these terms and I agree to these terms as part of the conditions of my work with the EQ2HOMES projects.

Sign: _____

Name: _____

Date: _____